

CITY OF LARAMIE
PARKS, TREE & RECREATION ADVISORY BOARD
December 12, 2018
Minutes of Meeting

MEMBERS PRESENT: Chris Dixon, Steve Ropp, Richard Miller, Larry Foianini, Amy Williamson, Amber Holen, Pam Stamp, Dave Hammond, Marius Favret

MEMBERS NOT PRESENT:

COUNCIL LIASON: Pat Gabriel

GUESTS:

CITY STAFF PRESENT: Scott Hunter, Parks Manager; Jodi Guerin, Recreation Manager; Todd Feezer, Director; Inez Wildenborg, Administrative Coordinator

The regular meeting was called to order by Chair Foianini at 6:30 pm.

Consent Agenda:

1. To approve the minutes from the November 14, 2018 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)
2. Renewal of an Adopt A Trail Agreement between the City of Laramie and CrossFit Laramie for general clean-up of a one-quarter mile section of the Laramie River Greenbelt. (Feezer, pages 4-6)
3. Renewal of an Adopt A Trail Agreement between the City of Laramie and UNIWYO Federal Credit Union for general clean-up of a one-quarter mile section of the Laramie River Greenbelt. (Feezer, pages 7-9)

Motion by Williamson, seconded by Hammond, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. Motion carried 9-0.

Regular Agenda:

1. Authorizing the proposed changes to park rules effective May 31, 2018 pursuant to Laramie Municipal Code 2.28.070 and directing the Parks & Recreation Department to begin modification the Laramie Municipal Code as indicated. (Feezer, pages 10-12)

Motion by Hammond, seconded by Stamp, that the Parks, Tree & Recreation Advisory Board authorize the proposed changes to park rules effective May 31, 2018 pursuant to Laramie Municipal Code 2.28.070 and direct the Parks & Recreation Department to begin modification of the Laramie Municipal Code as indicated. Motion carried 9-0.

2. Consideration of contract between the City of Laramie and A to Z Recreation, LLC for design, provision and installation of a 5 to 12-year-old playground at Imperial Heights Park. (Feezer, pages 13-49)

Motion by Williamson, seconded by Hammond, that the Parks, Tree & Recreation Advisory Board approve the contract between the City of Laramie and A to Z Recreation, LLC for design, provision and installation of a 5 to 12-year-old playground at Imperial Heights Park and forward to City Council for approval. Motion carried 9-0.

3. Resolution 2018-?? Supporting the submission of an application to the Wyoming Department of State Parks and Cultural Resources for a 2019 Land & Water Conservation Fund Grant in an amount not to exceed \$250,000 for the implementation of the Scout Park Development Plan. (Feezer, pages 50-59)

Motion by Williamson, seconded by Dixon, that the Parks, Tree & Recreation Advisory Board approve the resolution supporting the submission of an application to the Wyoming Department of State Parks and Cultural Resources for a 2019 Land & Water Conservation Fund Grant in an amount not to exceed \$250,000 for the implementation of the Scout Park Development Plan and forward to City Council for approval. Motion carried 9-0.

4. Approving the 2018 Advisory Board Goals as presented and incorporating them into the board operations (Foianini, pages 60-61)

Motion by Williamson, seconded by Holen, that the Parks, Tree & Recreation Board approve the goals and presented and incorporate them into the board operations with the continued 3 month break for summer months. Motion carried 9-0.

Monthly Managers Report

Hunter presented Parks Division Staff Report

Guerin presented Recreation Division Staff Report

Feezer presented Admin. Division Staff Report and Facilities Division Staff Report

Advisory Board Open Items:

1. None at this time.

Upcoming Items:

1. Upcoming board vacancies and ACRB Special meetings

Other Business:

1. None at this time.

Public Comments:

1. None at this time.

*Next Regular Meeting Date: January 9 & 10, 2018 @ 6:00pm.

Meeting adjourned at 7:52pm.

Respectfully Submitted,

Inez Wildenborg

Administrative Coordinator

City of Laramie, Parks and Recreation Department