

CITY OF LARAMIE
PARKS, TREE & RECREATION ADVISORY BOARD
September 14, 2016
Minutes of Meeting

MEMBERS PRESENT: Amy Williamson, Larry Foianini, Helen Coates, Chris Dixon, Dave Hammond, Dylan Esquivel, Nick Carlson

MEMBERS NOT PRESENT: Stephen Ropp, Marius Favret

COUNCIL LIASON: Paul Weaver

GUESTS: Josh Kaffer, Clinton Robinson, Hannah Robinson, Jentry Bair

CITY STAFF PRESENT: Todd Feezer, Director; Jodi Guerin, Recreation Manager; Scott Stevenson, Facilities Manager; Scott Hunter, Parks Interim Manager; Randy Overstreet, City Arborist; Inez Wildenborg, Administrative Coordinator

The regular meeting was called to order by Foianini at 6:37 pm.

Consent Agenda:

1. To approve the minutes from the July 20, 2016 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, [pages 2-3](#))
2. To approve resolution 2016- authorizing co-sponsorship the Friends of Community Recreation 2016 Skateboard Competition to be held on September 24, 2016 at the LaBonte Skate Park. (Feezer, [pages 4-5](#))
3. To approve placement of a memorial boulder and plaque in remembrance of Kim Sullivan at the base of the stairs on the east side of the foot bridge. (Overstreet, [pages 6-10](#))

Motion by Hammond, seconded by Williamson, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. Motion carried 7-0.

Regular Agenda:

1. Introduction of new board member Nick Carlson to fulfill the position vacated by Jacque Stonum, term expires December 2018. (Feezer, [pages 11-18](#))

Director Feezer introduced and welcomed, its newest member, Mr. Nick Carlson.

2. Election of Board Chair and Vice Chair for remainder of 2016. (Feezer, [pages 19](#))

Hammond nominated Larry Foianini as Chair, seconded by Williamson. Motion carried 7-0.

Larry Foianini nominated Marius Favret as Vice-Chair, seconded by Williamson. Motion carried 7-0.

3. Presentation of the concept for the development of a full pipe addition to the LaBonte Skate Park (Kaffer, [pages 20-24](#))

Kaffer gave a presentation on the new design concept for the development of a full pipe addition to the LaBonte Skate Park. Motion by Williamson, seconded by Foianini that staff draft a resolution between the City of Laramie and Friends of Community Recreation sub-committee: Friends of Skate Park. Motion carried 7-0.

4. Discussion regarding Original Ordinance No. 1949 amending Title 15 of Laramie Municipal Code for the purpose of amending the Landscaping Requirements. (Bloom, [pages 25-54](#))

The Parks, Tree, and Recreation Advisory Board directed staff to receive, review, and compile questions and comments pertaining to Original Ordinance No. 1949 amending Title 15 of Laramie Municipal Code for the purpose of amending the Landscaping Requirements and forward onto City Council for consideration.

5. Consideration of Memorandum of Understanding between Albany County School District Number One and City of Laramie outlining the use, care and expenses related to community use of the "original" Deti Stadium. (Feezer, pages 55-58)

Motion by Hammond, seconded by Coates, that the Parks, Tree & Recreation Board approve the Memorandum of Understanding between Albany County School District Number One and the City of Laramie outlining use, care and expenses related to community use of the "original" Deti Stadium and surrounding areas and forward it to City Council for consideration. Motion carried 7-0.

6. To discuss an Administrative Policy and Procedure for Naming/Renaming City of Laramie, Parks & Recreation Department Parks and/or Facilities and forward to City Council for acknowledgement. (Feezer, pages 59-62)

There was a continued discussion related to an administrative policy and procedure for naming City of Laramie, Parks & Recreation Department Parks and Facilities. This was the third reading and discussion of this proposed policy.

Motion by Hammond, Seconded by Williamson, that the Parks, Tree & Recreation Advisory Board approve the Administrative Policy and Procedure for naming City of Laramie, Parks & Recreation Department Parks and Facilities, and forward to City Council for acknowledgement of the adopted policy. Motion carried 6-1.

Staff Reports FYI:

1. Monthly Managers Report (pages 63-72) –

Guerin presented Recreation Division Staff Report
Stevenson presented Facilities Division Staff Report
Hunter presented Parks Division Staff Report
Feezer presented Administration Report

Upcoming Items:

No upcoming items.

Other Business:

No other business at this time.

Advisory Board Open Items:

No open items.

*Next Regular Meeting Date: Wednesday, October 12, 2016 at 6:30pm

Public Comments:

None

Meeting adjourned at 8.12pm.

Respectfully Submitted,



Inez Wildenborg
Administrative Coordinator
City of Laramie, Parks and Recreation