

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
NOVEMBER 5, 2019

1. AGENDA

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

2. Pledge of Allegiance

Mayor Shumway led the Pledge of Allegiance.

3. Roll Call

Roll call showed present: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver (arrived at 6:32 pm), and Shumway. Absent: Gabriel.

Staff present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Brooks Webb, Public Works Director; Dan Johnson, Fire Chief; and Robert Terry, Assistant Police Chief.

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)

Trey Campbell (ASUW)- website update, Campus master plan.

Councilor Weaver arrived at 6:32 pm.

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY HARRINGTON, seconded by Shuster, that the following changes to the Agenda be approved: to add to consent agenda item 9.O. Approve Change Order No. 1 to the 22nd Street and Reynolds Street Signal Design Project.

MOTION CARRIED by voice vote.

B. MOTION BY HARRINGTON, seconded by Shuster, that the Agenda be set as changed.

MOTION CARRIED by voice vote.

6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS

6.A. PROCLAMATIONS & PRESENTATIONS

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: Original Ordinance No. 2005, to Establish Laramie Fire Department as the Sole Provider of Emergency Ambulance Services within the City Limits

6.B.ii. PUBLIC HEARING: Transfer of Location for Retail Liquor License No. 18 for AKME, LLC dba The Still from 1622 E Grand Ave to 502 South 3rd Street.

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6.C. ANNOUNCEMENTS

Feezer- Bike Park Public meeting tomorrow.

Feezer- Laramie Railroad Depot Open House- November 9 from 9 am to 5 pm, November 10 from 10 am to 4 pm.

Jordan- Veteran's Day Closure.

7. Disclosures by City Council Members

None.

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY HARRINGTON, seconded by Pearce, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, and Shumway. Nay: Weaver. Absent: Gabriel. MOTION CARRIED.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meetings

Action:

that Council approve the Minutes of the following City Council meetings: Regular Meeting of October 15, 2019; Public Hearings of October 15, 2019, and have them placed on file for public inspection.

9.B. CEMETERY DEEDS: Cemetery Deeds for October 16-31, 2019

Action:

that the Cemetery Deeds for October 16-31, 2019 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

9.C. VOUCHERS: October 2019

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before

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normal City Council approval on the first Tuesday of November. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

9.D MINUTES: Minutes from the September 18, 2019 regular meeting of the Parks, Tree and Recreation Advisory Board.

Action:

that Council acknowledge receipt of the minutes of the Parks, Tree & Recreation Advisory Board from the September 18, 2019 regular meeting and place them on file for public inspection.

9.E. GRANT: Consideration to accept a grant award from the State of Wyoming Office of Homeland Security (WOHS) for Law Enforcement Terrorism Prevention Activities (LETPA) in the amount of \$50,726.43.

Action:

to accept a grant award from the State of Wyoming Office of Homeland Security (WOHS) for Law Enforcement Terrorism Prevention Activities (LETPA) in the amount of \$50,726.43 (CFDA #97.067) and authorize the Mayor, the City Clerk, and the Chief of Police to sign the grant award agreement between the Laramie Police Department and the Wyoming Office of Homeland Security.

9.F. LICENSE: New Secondhand Dealer License for D&L Music

Action:

to approve a new Secondhand Dealer License for D&L Music located at 114 E Grand Ave, Laramie, Wyoming, for the period of October 9, 2019 to October 8, 2020.

9.G. RESOLUTION: Resolution 2019-73, Appointing One Board Member to the Laramie Plains Civic Center Joint Powers Board

Action:

to approve Resolution 2019-73, appointing Robin Hill to the Laramie Plains Civic Center Joint Powers Board with a term ending October 31, 2022 and authorize Mayor and City Clerk to sign.

9.H. RESOLUTION: Resolution 2019-74, appointing Brian Harrington as the council liaison for Laramie Public Art Coalition.

Action:

to approve Resolution 2019-74, recommending Brian Harrington replace Paul Weaver as a member of council to serve on the Laramie Public Art Coalition if appointed by Laramie Public Art Coalition board of directors, and authorize the Mayor and Clerk to sign.

9.I. RESOLUTION: Resolution 2019-76, to Appoint Two Members to the Environmental Advisory Committee

Action:

to approve Resolution 2019-76, to appoint Alec Muthig and Eric Krszjzaniek to a term expiring November 7, 2022 on the Environmental Advisory Committee, and authorize the Mayor and Clerk to sign.

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9.J. ORDINANCE: Original Ordinance No. 2004, vacating the entirety of the undeveloped right-of-way running north-south along Block 119, Lots 1 and 5 and Block 120 of the West Laramie Subdivision

Third and Final Reading. (Introduced by Shuster)

Action:

to approve Original Ordinance No. 2004 on third reading, vacating approximately a .195 acre area right-of-way between Lot 1 and 5 of Block 119 and Block 120 of the West Laramie Subdivision, as recommended by the Planning Commission and authorize the Mayor and Clerk to sign the ordinance and authorize the Clerk to record the Ordinance with the County Clerk.

9.K. EASEMENT: Utility Easement conveying an easement vacated by Original Ordinance No. 2004 to the City of Laramie

Action:

to approve an Easement Agreement to the City of Laramie for water and sewer lines, and overhead utility lines and authorize the Mayor and Clerk to sign the Easement Agreement and authorize the Clerk to record the Easement Agreement with the County Clerk.

9.L. QUITCLAIM DEED: Quitclaim Deed conveying lands vacated by Original Ordinance No. 2004 to the Laramie Chamber Business Alliance

Action:

to approve the Quitclaim Deed conveying a portion of Taylor Street to Laramie Chamber Business Alliance, and authorize the Mayor and Clerk to sign the Quitclaim Deed and authorize the Clerk to record the Quitclaim Deed with Albany County Clerk.

9.M. QUITCLAIM DEED: Quitclaim Deed conveying lands vacated by Original ordinance No. 2004 to WY Analytical Labs Inc.

Action:

to approve the Quitclaim Deed conveying a portion of Taylor Street to Wyoming Analytical Labs, and authorize the Mayor and Clerk to sign the Quitclaim Deed and authorize the Clerk to record the Quitclaim Deed with the Albany County Clerk.

9.N. QUITCLAIM DEED: Quitclaim Deed conveying lands vacated by Original Ordinance No. 2004 to WY Analytical Labs Inc.

Action:

to approve the Quitclaim Deed conveying a portion of Taylor Street to Wyoming Analytical Labs, and authorize the Mayor and Clerk to sign the Quitclaim Deed and authorize the Clerk to record the Quitclaim Deed with the Albany County Clerk.

9.O. CONTRACT: Approve Change Order No. 1 to the 22nd Street and Reynolds Street Signal Design Project.

Action:

to approve Change Order No. 1 for \$2,000.00 to the Professional Engineering Services contract with DOWL for added costs associated with an additional public meeting and contingency of \$8,000.00 required to complete the design process for the 22nd Street and Reynolds Street signal.

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10. REGULAR AGENDA

11. Little Valley Subdivision Preliminary Plat

MOTION BY SHUSTER, seconded by Pearce, to withdraw the Little valley Subdivision Preliminary Plat without prejudice at the applicant's request.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, and Shumway. Nay: None. Absent: Gabriel. MOTION CARRIED.

12. Transfer of Location of Retail Liquor License No. 18 for AKME, LLC dba The Still from 1602 Spring Creek Drive to 502 South 3rd Street

MOTION BY MCKINNEY, seconded by Shuster, to approve the application to transfer of location for Retail Liquor License No. 18 for AKME, LLC dba The Still from 1602 Spring Creek Drive to 502 South 3rd Street, Laramie, Wyoming for the remainder of the licensing term from November 6, 2019 thru May 07, 2020, and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, and Shumway. Nay: None. Absent: Gabriel. MOTION CARRIED.

13. Original Ordinance No. 2005, Establishing the Laramie Fire Department as the Sole Provider of Emergency Ambulance Services within the City Limits.

Second Reading. (Introduced by Gabriel)

MOTION BY HARRINGTON, seconded by Pearce, to approve Original Ordinance No. 2005 on second reading to establish the Laramie Fire Department as the sole provider of emergency ambulance services within the City Limits.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, and Shumway. Nay: None. Absent: Gabriel. MOTION CARRIED.

14. Grant Award Agreement in the amount of \$106,263.60 between the Wyoming Office of Homeland Security and the City of Laramie Fire Department Regional Emergency Response Team #3

MOTION BY WEAVER, seconded by Pearce, to accept the grant award from the Wyoming Office of Homeland Security in the amount of \$106,263.60 (One Hundred Six Thousand, Two Hundred Sixty Three Dollars, and Sixty Cents) to the City of Laramie Regional Emergency Response Team #3; and authorize the Fire Chief, City Manager, and Mayor to sign; and amend the 2019-2020 fiscal year City of Laramie Budget.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, and Shumway. Nay: None. Absent: Gabriel. MOTION CARRIED.

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15. Award of Professional Services Agreement for the North Campus Water Main Design

MOTION BY O'DOHERTY, seconded by Weaver, to award the Professional Services Agreement for the design of the North Campus Water Main to AVI Engineering of Cheyenne, WY, in the amount of \$127,729.00 plus a contingency of \$12,773.00 for a total amount not to exceed \$140,502.00 and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, and Shumway. Nay: None. Absent: Gabriel. MOTION CARRIED.

16. Award of Professional Services Agreement for the North Side Outfall Line Design

MOTION BY HARRINGTON, seconded by Pearce, to award the Professional Services Agreement for the design of the North Side Outfall Line to Sunrise Engineering of Cheyenne, WY, in the amount of \$217,600.00 plus a contingency of \$21,760.00 for a total amount not to exceed \$239,360.00 and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, and Shumway. Nay: None. Absent: Gabriel. MOTION CARRIED.

17. Resolution 2019-77, Authorizing the City Manager to negotiate and sign the first amendment to the original Memorandum of Understanding with other governmental entities seeking impact assistance funds from the Boswell Springs Wind Energy Project.

MOTION BY PEARCE, seconded by O'Doherty, to approve Resolution 2019-77 authorizing City Manager to negotiate and sign the first amendment to the original Memorandum of Understanding with other governmental entities seeking impact assistance funds from the Boswell Springs Wind Energy Project and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, and Shumway. Nay: None. Absent: Gabriel. MOTION CARRIED.

18. Resolution 2019-75, to Reconstitute the Ad Hoc Community Alcohol Consumption & Best Practices Review Committee Two Years from the Completion of 2019 Committee to Review the Changes and Their Impacts.

MOTION BY O'DOHERTY, seconded by Pearce, to approve Resolution 2019-75, to reconstitute the Ad Hoc Community Alcohol Consumption & Best Practices Review Committee two years from the completion of 2019 Committee to review the changes and their impacts, and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, and Shumway. Nay: None. Absent: Gabriel. MOTION CARRIED.

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19. Original Ordinance No. 2006, an Ordinance Amending LMC 5.09, Sections 5.09.105- Application for Licenses and Permits Requirements Including Alcohol Server Training and Requiring Licensees to Attend Two Tavern Meetings Annually and Section 5.09.800 Point System Violations Related to Tavern Meetings.

Introduction and First Reading (Introduced by O'Doherty)

MOTION BY STALDER, seconded by Shuster, to approve Original Ordinance No. 2006, an Ordinance Amending LMC 5.09, Sections 5.09.105- Application for Licenses and Permits Requirements including alcohol server training and requiring licensees to attend two tavern meetings annually and Section 5.09.800 Point System Violations related to tavern meetings on first reading and introduction.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, and Shumway. Nay: None. Absent: Gabriel. MOTION CARRIED.

20. Public Comments on Non-Agenda Items

None.

21. Consideration of future Council work session topics

Weaver- Recycling efforts, impacts, contamination rates, new methods, and possible remedies. (Harrington/ Pearce)

22. Adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(x).

MOTION BY PEARCE, seconded by O'Doherty, to adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(x).

MOTION CARRIED by voice vote.

Council adjourned at 7:51 p.m.

Respectfully submitted,

Nancy Bartholomew
City Clerk

Duly published in the newspaper and posted online at www.cityoflaramie.org on 13th day of November 2019.