

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
AUGUST 20, 2019

**1. Call to Order**

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Shumway led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Harrington, McKinney (arrived at 6:47 pm), O'Doherty, Pearce, Shuster, Stalder, Weaver (arrived at 8:14 pm), Gabriel, and Shumway. Absent: None.

Staff present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Brooks Webb, Public Works Director; and Dan Johnson, Fire Chief.

**4. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY GABRIEL, seconded by O'Doherty, that the following changes to the Agenda be approved: to add 8.J. Schedule Meetings to the consent agenda with a meeting on August 28, 2019, 7:00 p.m. for a joint meeting with Albany County Commissioners for a presentation from ConnectGen at the Commissioners Chambers; add an Executive Session tonight regarding Land Negotiations (WY § 16-4-405(a)(vii)); and the regular agenda moving Item 16 the FAA Grant Agreement to 11.A.

MOTION CARRIED by voice vote.

B. MOTION BY GABRIEL, seconded by Shuster, that the Agenda be set as changed.

MOTION CARRIED by voice vote.

**5. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**5.A. PROCLAMATIONS & PRESENTATIONS**

**5.B. PUBLIC HEARING**

**5.B.i. PUBLIC HEARING: Original Ordinance No. 2002, annexing approximately 6 acres of property located in unincorporated Albany County, located at 4503 Bobolink Lane, into the Boundaries of the City of Laramie, Wyoming.**

**5.B.ii. PUBLIC HEARING: Original Ordinance No. 2003, for a Zoning Amendment to establish an R3 Zoning District for an annexed property approximately 6.0 acres in size, located at 4503 Bobolink Lane.**

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**5.C. ANNOUNCEMENTS**

**~~5.C.i. Monthly Staff Recognition~~**

Todd Feezer- Pool closure dates: Outdoor leisure pool- August 25, Dog Day September 1; Washington Wading Pool-August 24, Dog Day at the Park on the 25<sup>th</sup>; Splash Pad is Sept. 2; and Free Ice Day September 7.

**6. Disclosures by City Council Members**

None.

**7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY GABRIEL, seconded by Pearce, that the Consent Agenda be approved as changed and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Gabriel, and Shumway. Nay: None. Absent: Weaver. MOTION CARRIED.

**8. CONSENT AGENDA**

**8.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the following City Council meetings: Regular Meeting of August 6, 2019, and have them placed on file for public inspection.

**8.B. CEMETERY DEEDS: Cemetery Deeds for August 1-15, 2019**

**Action:**

that the Cemetery Deeds for August 1-15, 2019 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**8.C. MINUTES: July 11, 2019 Traffic Commission Meeting**

**Action:**

move to acknowledge receipt of the Minutes from the Traffic Commission July 11, 2019 regular meeting and place them on file for public inspection.

**8.D. BID AWARD: Award of Bid, Unit 607 - Public Works Department - Solid Waste Division - 1.25 Cubic Yard Loader**

**Action:**

to award the bid for one new 1.25 Cubic Yard Loader, Unit 607, to Wyoming Machinery, Casper, WY, in the total amount of \$106,011.37 and authorize a transfer of \$30,000.00 from the General Fund Streets Division to the Solid Waste Fund for the purchase of the existing loader, for a total cost to the Solid Waste Fund of \$76,011.37.

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**8.E. BID AWARD: Award of Bid, Unit 334 - Public Works Department - Utilities Division - Service Truck with Trade-In**

**Action:**

to award the bid for one new Service Truck with Trade-In, Unit 334, to Spradley Barr, Cheyenne, WY, in the total amount of \$47,654.00.

**8.F. CONTRACT AMENDMENT: Amendment to the Contract for Plan One on the Municipal Operations Center-North Campus**

**Action:**

to approve an Amendment to the Professional Services Agreement with Plan One Architects on the Municipal Operations Center-North Campus project for an amount not to exceed \$31,825.00.

**8.G. MOU: Memorandum of Understanding between the City of Laramie and the University of Wyoming for Additional Emergency Medical Services at Athletic / Special Events**

**Action:**

that Council approves the Memorandum of Understanding between the City of Laramie, Wyoming and the University of Wyoming for providing additional emergency medical services at athletic / special events as requested for the 2019-2020 season and authorize the Mayor and City Clerk to sign.

**8.H. DEED: Approving transfer of interest of Quitclaim Deed and Bill of Sale in the Big Hollow Building to LMSA.**

**Action:**

to approve the Quit Claim Deed and Bill of Sale for the Big Hollow Building to the Laramie Main Street Alliance and authorize the Mayor and Clerk to sign.

**8.I. EASEMENT: Gas Utility Easement for Black Hills Energy Gas Regulation Station**

**Action:**

move to approve the Gas Utility Easement from the City granting Black Hills Energy a Gas Utility Easement and authorize the Clerk and Mayor to sign and record the easement with the Albany County Clerk.

**8.J. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

1. August 28, 2019, 7:00 p.m. Board of Commissioners Chambers – WORK SESSION: Joint meeting with Albany County Commissioners for ConnectGen Presentation.

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**9. REGULAR AGENDA**

**10. Resolution 2019-64, Enacting a Temporary Suspension of Traffic Commission Activities Until Revision of Laramie Municipal Code 10.08**

MOTION BY O'DOHERTY, seconded by Pearce, to approve Resolution 2019-64, enacting a temporary suspension of Traffic Commission activities until revision of Laramie Municipal Code 10.08, to allow staff time to review, evaluate and recommend changes to City Council and authorize the Mayor and City Clerk to sign.

Councilor McKinney left at 7:28 pm, rejoined at 7:29 pm.

MOTION BY O'DOHERTY, seconded by Harrington, to amend Section 3 to read "Within 6 months of the effective date of this Resolution City staff shall bring to Council recommendations for updating Laramie Municipal Code with input from Traffic Commission members to address the issues noted in this Resolution."

Roll call on amendment showed Aye: Harrington, O'Doherty, Pearce, Shuster, Gabriel, and Shumway. Nay: McKinney and Stalder. Absent: Weaver. MOTION CARRIED.

Roll call on main motion showed Aye: Harrington, O'Doherty, Pearce, Gabriel, and Shumway. Nay: McKinney, Shuster, and Stalder. Absent: Weaver. MOTION CARRIED.

Council recessed at 8:04 pm.  
Council reconvened at 8:10 pm.

**11. Resolution 2019-63, revisions to the City Council Code of Conduct regarding public comment.**

MOTION BY PEARCE, seconded by Shuster, to approve Resolution 2019-63, amending the Code of Conduct regarding public comment intervals and adding a comment period at the beginning of the meetings, and authorize the Mayor and Clerk to sign.

Councilor Weaver arrived at 8:14 pm.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: Pearce. Absent: None. MOTION CARRIED.

**11.A. moved from 16. Federal Aviation Administration (FAA) Grant Agreement No. 3-56-0017-037-2019 for Federal Funding to Rehabilitate and Expand Terminal Building at Laramie Regional Airport.**

MOTION BY STALDER, seconded by Shuster, to approve the FAA Grant Agreement No. 3-56-0017-037-2019 for federal funding to rehabilitate and expand the Terminal Building at Laramie Regional Airport, and authorize the Mayor and Clerk to sign.

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Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**12. Award of Bid, Public Works Department - Solid Waste Division - Cabover, Dual-Arm Refuse Truck with Trade-In**

MOTION BY HARRINGTON, seconded by Pearce, to award the bid for one new Cabover, Dual-Arm Refuse Truck with Trade-In, Unit 677, to Peterbilt of Wyoming, Cheyenne, WY in the total amount of \$334,749.00.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**13. Award of Bid, Public Works Department - Solid Waste Division - Front Loading, Refuse Truck with Trade-In**

MOTION BY GABRIEL, seconded by Pearce, to award the bid for one new Front-Loading Refuse Truck with Trade-In, Unit 667, to Peterbilt of Wyoming, Cheyenne, WY in the total amount of \$247,544.00.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**14. Original Ordinance No. 2002, approving and authorizing the annexation of approximately 6 acres of property located in unincorporated Albany County, located at 4503 Bobolink Lane, into the boundaries of the City of Laramie, Wyoming**  
Second Reading. (Introduced by Shuster)

MOTION BY SHUSTER, seconded by Gabriel, to approve Original Ordinance No. 2002, on second reading, annexing approximately 6 acres of property located in unincorporated Albany County, located at 4503 Bobolink Lane.

Roll call showed Aye: Harrington, Shuster, Stalder, Gabriel, and Shumway. Nay: McKinney, O'Doherty, Pearce, and Weaver. Absent: None. MOTION CARRIED.

**15. Original Ordinance No. 2003, amending the City of Laramie's official zoning map to zone a newly annexed parcel of land located at 4503 Bobolink Lane as R3 (multi-family) District within the City of Laramie**  
Second Reading. (Introduced by Shuster)

MOTION BY SHUSTER, seconded by Gabriel, to approve Original Ordinance No. 2003, on second reading, establishing R3 Zoning District for an annexed property approximately 6.0 acres in size, located at 4503 Bobolink Lane, in accordance with findings of fact and conclusions of law.

MOTION BY HARRINGTON, seconded by Stalder, to amend zoning to R2 from R3.

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Roll call on amendment showed Aye: Harrington, O'Doherty, Pearce, Stalder, Gabriel, and Shumway. Nay: McKinney, Shuster, and Weaver. Absent: None. MOTION CARRIED.

Roll call on main motion showed Aye: Harrington, Pearce, Shuster, Stalder, Gabriel, and Shumway. Nay: McKinney, O'Doherty, and Weaver. Absent: None. MOTION CARRIED.

**16. Moved to Item 11.A.**

**17. Public Comments on Non-Agenda Items**

**MOTION TO EXTEND MEETING TO 10:00 PM**

MOTION BY HARRINGTON, seconded by Pearce, to extend the meeting until 10:00 pm.

Roll call showed Aye: Harrington, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: McKinney. Absent: None. MOTION CARRIED.

**18. Consideration of future Council work session topics**

Pearce- Code of Conduct in whole (O'Doherty)

**19. Adjournment to Executive Session regarding Land Negotiations (WY § 16-4-405(a)(vii)).**

MOTION BY PEARCE, seconded by Gabriel, to adjourn to Executive session regarding Land Negotiations (WY § 16-4-405(a)(vii)).

MOTION CARRIED by voice vote.

Council adjourned at 9:57 p.m.

Respectfully submitted,

Nancy Bartholomew  
City Clerk