

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
MAY 7, 2019

**1. AGENDA**

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Shumway led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver (arrived at 6:46 pm), Gabriel, and Shumway. Absent: Harrington.

Staff present: Janine Jordan, City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Brooks Webb, and Interim Public Works Director.

**4. Consideration of Changes in Agenda and Setting the Agenda**

MOTION BY GABRIEL, seconded by Shuster, that the Agenda be set as submitted.

MOTION CARRIED by voice vote. Aye: 7. Nay: 0. Absent: 2.

**5. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**5.A. PROCLAMATIONS & PRESENTATIONS**

**5.A.i. PROCLAMATION: Laramie Youth Council Recognition Day**

**5.A.ii. PROCLAMATION: Economic Development Week**

**5.A.iii. PROCLAMATION: Kids to Park Day**

**5.A.iv. PRESENTATION: Wyoming Community Gas Award Recipients**

Awarded: Downtown Clinic, Interfaith Good Samaritan, and Laramie Soup Kitchen.

Councilor Weaver arrived at 6:46 pm.

**5.B. PUBLIC HEARING**

**5.B.i. PUBLIC HEARING: Public Hearing to Consider a Partnership with Interfaith Good Samaritan to Apply for a Community Development Block Grant from the Wyoming Business Council to Fund the Construction of an Addition to Interfaith Good Samaritan's New Building.**

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**5.C. ANNOUNCEMENTS**

Teini- Thank you for participation in Community Clean Up Day. 350 people cleaning and 172 for lunch.

Webb- Free Compost Day Saturday.

Shumway- Boomerang favorite elected official Bryan Shuster.

**6. Disclosures by City Council Members**

**7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY GABRIEL, seconded by McKinney, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: Harrington. MOTION CARRIED.

**8. CONSENT AGENDA**

**8.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the City Council Regular Meeting of April 16, 2019, and have them placed on file for public inspection

**8.B. CEMETERY DEEDS: Cemetery Deeds for April 16-30, 2019**

**Action:**

that the Cemetery Deeds for April 16-30, 2019 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**8.C. VOUCHERS: April 2019**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of May. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

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**8.D. MINUTES: Minutes from the March 27, 2019 regular meeting of the Parks, Tree and Recreation Advisory Board.**

**Action:**

that Council acknowledge receipt of the minutes of the Parks, Tree & Recreation Advisory Board from the March 27, 2019 regular meeting and place them on file for public inspection.

**8.E. LICENSE: Acknowledge receipt of new floor plan for Gateway Fuels Inc. Retail Liquor License No. 21.**

**Action:**

to acknowledge the receipt of a new floor plan for Gateway Fuels Inc dba Gateway Liquors, Retail Liquor License No. 21.

**8.F. BID AWARD: Consideration of sole source purchase from UNIVAR, Salt Lake City, UT for Dibrom Concentrate for the 2019 season.**

**Action:**

that Council approve the sole source purchase from UNIVAR, Salt Lake City, UT for Dibrom Concentrate for the 2019 season in an amount not to exceed \$24,452.40 authorize the City Manager to sign.

**8.G. BID AWARD: Consideration of award for bid to ADAPCO, LLC, Sanford, FL for Larval Mosquito Control Pesticides for the 2019 season.**

**Action:**

that Council award the bid to ADAPCO, LLC, Sanford, FL for Larval Mosquito Control Pesticides for the 2019 season in an amount not to exceed \$60,806.00 and authorize the City Manager to sign.

**8.H. BID AWARD: Consideration of award of bid to Van Diest Supply Co, Cheyenne, WY for Adult Mosquito Control Pesticides for the 2019 Season.**

**Action:**

that Council award the bid to Van Diest Supply Co, Cheyenne, WY for Adult Mosquito Control Pesticides for the 2019 Season in an amount not to exceed \$43,503.00 and authorize the City Manager to sign.

**8.I. PURCHASE AWARD: Purchase of three Dell Servers for the new public safety software project.**

**Action:**

to approve the purchase of three Servers from Dell for the amount of \$46,323.00.

**8.J. LICENSING: UW Chilled and Steam Water Line License Agreement.**

**Action:**

move to approve the license agreement for the UW chilled and steam water lines and authorize the Mayor and City Clerk to sign.

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**8.K. RESOLUTION: Reimbursement Resolution 2019-41, the Governing Body of the City of Laramie declaring its reasonable expectations to reimburse itself with the proceeds of a future bond issue proposition for 1% Specific Purpose Tax.**

**Action:**

to approve Reimbursement Resolution 2019-41 of the Governing Body of the City of Laramie, Wyoming declaring its reasonable expectations to reimburse itself with the proceeds of a future bond issue for certain design and projects expenditures as noted in proposition for imposition of 1% Specific Purpose as identified said project(s); and providing certain other matters in connection therewith and authorize the Mayor and Clerk to sign.

**8.L. RESOLUTION: Resolution 2019-42, Delegating Review Authority Under W.S. § 34-12-103 to City Manager.**

**Action:**

to approve Resolution 2019-42, delegating the review authority under § 34-12-103 to the City Manager, or City Manager's delegee, and authorize the Mayor and Clerk to sign.

**8.M. AGREEMENT: Consideration of the Grant Agreement between the Wyoming Department of Agriculture and the City of Laramie, Wyoming for the award of an Emergency Insect Management Program Grant for the 2019 Mosquito Control Program.**

**Action:**

to approve the Grant Agreement between the Wyoming Department of Agriculture and the City of Laramie, Wyoming for the award of an Emergency Insect Management Program Grant in the amount of \$45,017.00 for the 2019 Mosquito Control Program and authorize the Mayor and Clerk to sign.

**8.N. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

1. June 4, 2019, 6:30 p.m.- PUBLIC HEARING: Original Ordinance No. 1997 amending LMC Chapter 15.10.030.E and 15.28.100.A.310 of the Unified Development Code to allow for use of shipping containers within the City, separate from the Temporary Use requirements.

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**9. REGULAR AGENDA**

**10. Resolution 2019-40, Authorizing the Submission of a Community Development Block Grant Application to the Wyoming Business Council in an Amount Not to Exceed \$500,000 to Support Interfaith Good Samaritan's Food Pantry Expansion Project**

MOTION BY MCKINNEY, seconded by Shuster, to approve Resolution 2019-40, authorizing the submission of a Community Development Block Grant application to the Wyoming Business Council in an amount not to exceed \$500,000 to support Interfaith Good Samaritan's food pantry expansion project, and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: Harrington. MOTION CARRIED.

**11. Cooperative Agreement with Wyoming Department of Transportation for the Bill Nye Avenue Sewer-Boulder to 19th Project**

MOTION BY SHUSTER, seconded by Gabriel, to approve the Cooperative Agreement with the Wyoming Department of Transportation for the Bill Nye Avenue Sewer – Boulder to 19th Project and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: Harrington. MOTION CARRIED.

**12. State Revolving Loan Fund Agreement for the North Laramie Sanitary Sewer Trunk Main Project**

MOTION BY PEARCE, seconded by O'Doherty, to approve the State Revolving Loan Fund (SRF) documents for the North Laramie Sanitary Sewer Trunk Main Project and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: Harrington. MOTION CARRIED.

**13. Award Professional Services Agreement for 3rd Street Utility Rehabilitation Design**

MOTION BY O'DOHERTY, seconded by Pearce, to award the Professional Services Agreement for the design of the 3rd Street Utility Rehabilitation Design, to WWC Engineering of Laramie, in the total amount of \$378,000.00 plus a contingency of \$37,800.00 for a total amount not to exceed \$415,800.00 and authorize the Mayor and Clerk to sign.

Roll call showed Aye: McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: Harrington. MOTION CARRIED.

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**14. LVC (Laramie Valley Chapel) Subdivision Preliminary Plat**

MOTION BY SHUSTER, seconded by Pearce, to approve the LVC Subdivision Preliminary Plat, based on findings of fact and conclusions of law, and subject to all Planning Commission's recommended conditions, and authorize Mayor and Clerk to sign.

Roll call showed Aye: McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: Harrington. MOTION CARRIED.

**15. Original Ordinance No. 1997 amending Chapter 15.10.030.E and 15.28.100.A.310 of the Laramie Municipal Code to allow for use of shipping containers within the City, separate from the temporary use requirements**  
Introduction and First Reading.

MOTION BY SHUSTER, seconded by Gabriel, approve Original Ordinance No. 1997 as recommended by the Planning Commission, on first reading, in accordance with findings of fact and conclusions of law; and to set a public hearing and 2nd Reading for June 4, 2019.

Roll call showed Aye: McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: Harrington. MOTION CARRIED.

**16. Resolution 2019-43: Consideration of Resolution Establishing an Ad Hoc Advisory Committee for Municipal Prisoners at the Albany County Detention Center**

MOTION BY WEAVER, seconded by Pearce, to approve Resolution 2019-43, establishing an Ad Hoc Advisory Committee for Municipal Prisoners at the Albany County Detention Center, membership being Mayor Shumway, Councilors Weaver, Stalder, and Shuster, and authorize the Mayor and Clerk to sign.

Roll call showed Aye: McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: Harrington. MOTION CARRIED.

**17. Original Ordinance No. 1998, amending LMC 5.09-Alcoholic Beverages- to align municipal code with State Statute, make clarifications, and clean up code**  
Introduction and First Reading

MOTION BY O'DOHERTY, seconded by Pearce, to approve Original Ordinance No. 1998, amending LMC 5.09-Alcoholic Beverages- to align municipal code with State Statute, make clarifications, and clean up code on Introduction and First Reading.

Councilor Weaver left at 8:20 pm.

Roll call showed Aye: McKinney, O'Doherty, Pearce, Shuster, Stalder, Gabriel, and Shumway. Nay: None. Absent: Harrington and Weaver. MOTION CARRIED.

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**18. Resolution 2019-39, appointing three City Council members to the WAM 2020 Laramie Planning Committee for the 2020 WAM (Wyoming Association of Municipalities) Annual Summer Convention**

MOTION BY GABRIEL, seconded by Shuster, to approve Resolution 2019-39, appointing three City Council members Mayor Joe Shumway, Councilors Gabriel and Harrington to the WAM 2020 Laramie Planning Committee for the 2020 Wyoming Association of Municipalities Annual Summer Convention, and authorize the Mayor and Clerk to sign.

Councilor Weaver returned at 8:25 pm.

Roll call showed Aye: McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: Harrington. MOTION CARRIED.

**19. Public Comments on Non-Agenda Items**

None.

**20. Consideration of future Council work session topics**

Shuster- Pilot Hill access (O'Doherty).

Weaver- combine June 25 with Mayor and Council social media.

**21. Adjournment**

MOTION BY PEARCE, seconded by Shuster, to adjourn.

MOTION CARRIED by voice vote. Aye: 8. Nay: 0. Absent: 1.

Council adjourned at 8:33 p.m.

Respectfully submitted,

Nancy Bartholomew  
City Clerk