

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**NOVEMBER 5, 2019 6:30 pm**

*City Council Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.*

*Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.*

*Public Comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Code of Conduct 4.02 and Appendix B and C.*

*Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.*

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Original Ordinance No. 2005, to Establish Laramie Fire Department as the Sole Provider of Emergency Ambulance Services within the City Limits**

Documents:

**6.B.ii. PUBLIC HEARING: Transfer of Location for Retail Liquor License No. 18 for AKME, LLC dba The Still from 1622 E Grand Ave to 502 South 3rd Street.**

Documents:

[PPH Transfer Location of LL 18 AKME LLC 11-5-19.pdf](#)

**6.C. ANNOUNCEMENTS**

**7. Disclosures by City Council Members**

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the following City Council meetings: Regular Meeting of October 15, 2019; Public Hearings of October 15, 2019, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 10-15-19.pdf](#)

[PH Accomplish Laramie LLC Bar and Grill 10-15-19.pdf](#)

**9.B. CEMETERY DEEDS: Cemetery Deeds for October 16-31, 2019**

**Action:**

that the Cemetery Deeds for October 16-31, 2019 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.C. VOUCHERS: October 2019**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay

advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of November. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.  
**[Brown, COO]**

**9.D. MINUTES: Minutes from the September 18, 2019 regular meeting of the Parks, Tree and Recreation Advisory Board.**

**Action:**

that Council acknowledge receipt of the minutes of the Parks, Tree & Recreation Advisory Board from the September 18, 2019 regular meeting and place them on file for public inspection.

**[Feezer, ACM]**

Documents:

[PTR Advisory Board Minutes September 18, 2019.pdf](#)

**9.E. GRANT: Consideration to accept a grant award from the State of Wyoming Office of Homeland Security (WOHS) for Law Enforcement Terrorism Prevention Activities (LETPA) in the amount of \$50,726.43.**

**Action:**

to accept a grant award from the State of Wyoming Office of Homeland Security (WOHS) for Law Enforcement Terrorism Prevention Activities (LETPA) in the amount of \$50,726.43 (CFDA #97.067) and authorize the Mayor, the City Clerk, and the Chief of Police to sign the grant award agreement between the Laramie Police Department and the Wyoming Office of Homeland Security.

**[Chief Stalder, PD]**

Documents:

[HOMELAND SECURITY 2019 COVER SHEET.pdf](#)  
[HOMELAND SECURITY GRANT 2019.pdf](#)

**9.F. LICENSE: New Secondhand Dealer License for D&L Music**

**Action:**

to approve a new Secondhand Dealer License for D&L Music located at 114 E Grand Ave, Laramie, Wyoming, for the period of October 9, 2019 to October 8, 2020.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Secondhand Dealer D and L Music 11-5-19.pdf](#)  
[D\\_L Music 10-9-19Redacted.pdf](#)

**9.G. RESOLUTION: Resolution 2019-73, Appointing One Board Member to the Laramie Plains Civic Center Joint Powers Board**

**Action:**

to approve Resolution 2019-73, appointing Robin Hill to the Laramie Plains Civic Center Joint Powers Board with a term ending October 31, 2022 and authorize Mayor and City Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Reso 2019-73 LPCC One Appt 11-5-2019.pdf](#)  
[Reso. 2019-73 LPCC appt Hill 11-5-19.pdf](#)

**9.H. RESOLUTION: Resolution 2019-74, appointing Brian Harrington as the council liaison for Laramie Public Art Coalition.**

**Action:**

to approve Resolution 2019-74, recommending Brian Harrington replace Paul Weaver as a member of council to serve on the Laramie Public Art Coalition if appointed by Laramie Public Art Coalition board of directors, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2019-74, Laramie Public Art Coalition 11-5-19.pdf](#)  
[Reso 2019-74 LPAC recommendation 11-5-19.pdf](#)

**9.I. RESOLUTION: Resolution 2019-76, to Appoint Two Members to the Environmental Advisory Committee**

**Action:**

to approve Resolution 2019-76, to appoint Alec Muthig and Eric Krszjanek to a term expiring November 7, 2022 on the Environmental Advisory Committee, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Reso 2019-76 appt members to EAC 11-5-19.pdf](#)  
[Reso 2019-76 EAC\\_appt members 11-5-19.pdf](#)

**9.J. ORDINANCE: Original Ordinance No. 2004, vacating the entirety of the undeveloped right-of-way running north-south along Block 119, Lots 1 and 5 and Block 120 of the West Laramie Subdivision**

Third and Final Reading. (Introduced by Shuster)

**Action:**

to approve Original Ordinance No. 2004 on third reading, vacating approximately a .195 acre area right-of-way between Lot 1 and 5 of Block 119 and Block 120 of the West Laramie Subdivision, as recommended by the Planning Commission and authorize the Mayor and Clerk to sign the ordinance and authorize the Clerk to record the Ordinance with the County Clerk.

**[Feezer, ACM]**

Documents:

[City Council Cover Sheet 11-5-2019.pdf](#)  
[Ordinance 3rd Reading 11-5-19.pdf](#)  
[Attachment A.pdf](#)  
[PC Staff Report VAC-19-02.pdf](#)

**9.K. EASEMENT: Utility Easement conveying an easement vacated by**

**Original Ordinance No. 2004 to the City of Laramie**

**Action:**

to approve an Easement Agreement to the City of Laramie for water and sewer lines, and overhead utility lines and authorize the Mayor and Clerk to sign the Easement Agreement and authorize the Clerk to record the Easement Agreement with the County Clerk.

**[Feezer, ACM]**

Documents:

[CC Cover Sheet Utility Easement \(11.5.19\).pdf](#)  
[Planning - Easement LCBA and Wyoming Analytical to COL FINAL.pdf](#)  
[EXHIBIT A - Utility.pdf](#)  
[Exhibit B.pdf](#)

**9.L. QUITCLAIM DEED: Quitclaim Deed conveying lands vacated by Original Ordinance No. 2004 to the Laramie Chamber Business Alliance**

**Action:**

to approve the Quitclaim Deed conveying a portion of Taylor Street to Laramie Chamber Business Alliance, and authorize the Mayor and Clerk to sign the Quitclaim Deed and authorize the Clerk to record the Quitclaim Deed with Albany County Clerk.

**[Feezer, ACM]**

Documents:

[CC Cover Sheet Quitclaim Block 120 \(11.5.19\).pdf](#)  
[Quitclaim Deed Block 120.pdf](#)

**9.M. QUITCLAIM DEED: Quitclaim Deed conveying lands vacated by Original ordinance No. 2004 to WY Analytical Labs Inc.**

**Action:**

to approve the Quitclaim Deed conveying a portion of Taylor Street to Wyoming Analytical Labs, and authorize the Mayor and Clerk to sign the Quitclaim Deed and authorize the Clerk to record the Quitclaim Deed with the Albany County Clerk.

**[Feezer, ACM]**

Documents:

[CC Cover Sheet Quitclaim Block 119 1A \(11.5.19\).pdf](#)  
[Quitclaim Deed Lot 1A, Block 119.pdf](#)

**9.N. QUITCLAIM DEED: Quitclaim Deed conveying lands vacated by Original Ordinance No. 2004 to WY Analytical Labs Inc.**

**Action:**

to approve the Quitclaim Deed conveying a portion of Taylor Street to Wyoming Analytical Labs, and authorize the Mayor and Clerk to sign the Quitclaim Deed and authorize the Clerk to record the Quitclaim Deed with the Albany County Clerk.

**[Feezer, ACM]**

Documents:

[CC Cover Sheet Quitclaim Block 119 5A \(11.5.19\).pdf](#)

**9.0. CONTRACT: Approve Change Order No. 1 to the 22nd Street and Reynolds Street Signal Design Project  
[Brown, COO]**

Documents:

[GFTS22\\_Change Order\\_Cover Sheet.pdf](#)  
[GFTS22 Final Contract \(signed\).pdf](#)  
[GFTS22\\_CO\\_01.pdf](#)

**10. REGULAR AGENDA**

**11. Little Valley Subdivision Preliminary Plat  
[Feezer, ACM]**

Documents:

[CC cover sheet 11.5.2019.pdf](#)  
[CJ Zitek Little Valley Preliminary Plat withdrawal 10-25-19\\_Redacted.pdf](#)  
[PP-19-01 Staff Report PC.pdf](#)  
[Revised Lot Layout B.pdf](#)  
[Revised Lot \(Satalite view\) B.pdf](#)  
[Council Questions.pdf](#)  
[Little Valley Memo.pdf](#)  
[Public Comment \(Sarah Gorrin\).pdf](#)  
[Public Comment 2 \(Sarah Gorrin\).pdf](#)  
[201907\\_Response\\_LTR.pdf](#)

**12. Transfer of Location of Retail Liquor License No. 18 for AKME, LLC dba The Still from 1602 Spring Creek Drive to 502 South 3rd Street  
[Bartholomew, CC]**

Documents:

[Cover Sheet LL Transfer location 18 AKME, LLC 11-5-19.pdf](#)  
[18 AKME dba The Still Transfer Location app 10-11-19\\_Redacted.pdf](#)

**13. Original Ordinance No. 2005, Establishing the Laramie Fire Department as the Sole Provider of Emergency Ambulance Services within the City Limits.  
Second Reading. (Introduced by Gabriel)  
[Johnson, Fire Chief]**

Documents:

[Cover Sheet - Original Ordinance 2005 , Chapter 8.70.pdf](#)  
[Original Ordinance 2005, adding Chapter 8.70.pdf](#)

**14. Grant Award Agreement in the amount of \$106,263.60 between the Wyoming Office of Homeland Security and the City of Laramie Fire Department Regional Emergency Response Team #3  
[Johnson, Fire Chief]**

Documents:

**15. Award of Professional Services Agreement for the North Campus Water Main Design**  
**[Webb, PW]**

Documents:

Cover Sheet North Campus Water Main.pdf  
North Campus Water Main Agreement.pdf

**16. Award of Professional Services Agreement for the North Side Outfall Line Design**  
**[Webb, PW]**

Documents:

Cover Sheet North Side Outfall.pdf  
North Side Outfall Agreement.pdf

**17. Resolution 2019-77, Authorizing the City Manager to negotiate and sign the first amendment to the original Memorandum of Understanding with other governmental entities seeking impact assistance funds from the Boswell Springs Wind Energy Project.**  
**[Feezer, ACM]**

Documents:

Resolution 2019-77 Cover Sheet BOSWELLSPRINGS.pdf  
Resoluion 2019-77 BOSWELL SPRINGS.pdf  
FIRST AMENDMENT TO MOU - BOSWELL WIND PROJECT - DRAFT.pdf  
Boswell Springs - Original MOU Exhibit A.pdf

**18. Resolution 2019-75, to Reconstitute the Ad Hoc Community Alcohol Consumption & Best Practices Review Committee Two Years from the Completion of 2019 Committee to Review the Changes and Their Impacts.**  
**[Bartholomew, CC]**

Documents:

Cover Sheet Reso 2019-75, Reconstitute Ad Hoc Community Alcohol 4-22-19.pdf  
Reso 2019-75 Reconstitute Ad Hoc Committee Liquor 2 year 5-7-19.pdf

**19. Original Ordinance No. 2006, an Ordinance Amending LMC 5.09, Sections 5.09.105- Application for Licenses and Permits Requirements Including Alcohol Server Training and Requiring Licensees to Attend Two Tavern Meetings Annually and Section 5.09.800 Point System Violations Related to Tavern Meetings.**  
**[Bartholomew, CC]**

Documents:

Cover Sheet OO2006 LMC5.09 Alcohol Server Training and Tavern Meetings 11-5-19.pdf

**20. Public Comments on Non-Agenda Items**

(Members of the public may address the City Council on items not on the printed Agenda.  
Please observe the time limit of three (3) minutes.)

**21. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 11-5-2019.pdf](#)

[Upcoming Meetings 11-5-2019.pdf](#)

**22. Adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(x).**