

**AGENDA  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE  
AUGUST 20, 2019 6:30 pm**

*City Council Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.*

*Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.*

*Public Comment is limited to five (5) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Code of Conduct 4.02 and Appendix B and C.*

*Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.*

**1. AGENDA**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**5. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**5.A. PROCLAMATIONS & PRESENTATIONS**

**5.B. PUBLIC HEARING**

- 5.B.i. PUBLIC HEARING: Original Ordinance No. 2002, annexing approximately 6 acres of property located in unincorporated Albany County, located at 4503 Bobolink Lane, into the Boundaries of the City of Laramie, Wyoming.**

Documents:

**5.B.ii. PUBLIC HEARING: Original Ordinance No. 2003, for a Zoning Amendment to establish an R3 Zoning District for an annexed property approximately 6.0 acres in size, located at 4503 Bobolink Lane.**

Documents:

[Legal Ad CC Public Meeting 8-20-2019.pdf](#)

**5.C. ANNOUNCEMENTS**

**5.C.i. Monthly Staff Recognition  
[Jordan, CM]**

**6. Disclosures by City Council Members**

**7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

**8. CONSENT AGENDA**

**8.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the following City Council meetings: Regular Meeting of August 6, 2019, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 8-6-19.pdf](#)

**8.B. CEMETERY DEEDS: Cemetery Deeds for August 1-15, 2019**

**Action:**

that the Cemetery Deeds for August 1-15, 2019 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**8.C. MINUTES: July 11, 2019 Traffic Commission Meeting**

**Action:**

move to acknowledge receipt of the Minutes from the Traffic Commission July 11, 2019 regular meeting and place them on file for public inspection.

**[Webb, PW]**

Documents:

**8.D. BID AWARD: Award of Bid, Unit 607 - Public Works Department - Solid Waste Division - 1.25 Cubic Yard Loader**

**Action:**

to award the bid for one new 1.25 Cubic Yard Loader, Unit 607, to Wyoming Machinery, Casper, WY, in the total amount of \$106,011.37 and authorize a transfer of \$30,000.00 from the General Fund Streets Division to the Solid Waste Fund for the purchase of the existing loader, for a total cost to the Solid Waste Fund of \$76,011.37.

**[Webb, PW]**

Documents:

Cover Sheet Unit 607 Revised.pdf  
Tab Unit 607 Loader.pdf

**8.E. BID AWARD: Award of Bid, Unit 334 - Public Works Department - Utilities Division - Service Truck with Trade-In**

**Action:**

to award the bid for one new Service Truck with Trade-In, Unit 334, to Spradley Barr, Cheyenne, WY, in the total amount of \$47,654.00.

**[Webb, PW]**

Documents:

Cover Sheet Unit 334.pdf  
Tab Unit 334.pdf

**8.F. CONTRACT AMENDMENT: Amendment to the Contract for Plan One on the Municipal Operations Center-North Campus**

**Action:**

to approve an Amendment to the Professional Services Agreement with Plan One Architects on the Municipal Operations Center-North Campus project for an amount not to exceed \$31,825.00.

**[Webb, PW]**

Documents:

Cover Sheet Plan One Amend 3.pdf  
Plan One Amendment 3 AIA G802.pdf

**8.G. MOU: Memorandum of Understanding between the City of Laramie and the University of Wyoming for Additional Emergency Medical Services at Athletic / Special Events**

**Action:**

that Council approves the Memorandum of Understanding between the City of Laramie, Wyoming and the University of Wyoming for providing additional emergency medical services at athletic / special events as requested for the 2019-2020 season and authorize the Mayor and City Clerk to sign.

**[Johnson, Fire Chief]**

Documents:

**8.H. DEED: Approving transfer of interest of Quitclaim Deed and Bill of Sale in the Big Hollow Building to LMSA.**

**Action:**

to approve the Quit Claim Deed and Bill of Sale for the Big Hollow Building to the Laramie Main Street Alliance and authorize the Mayor and Clerk to sign.

**[Southard, CA]**

Documents:

[Council - Cover Sheet - Big Hollow - QC Deed and Bill of Sale 081319.pdf](#)

[CMO - Big Hollow - QC deed - Final 081219.pdf](#)

[CMO - Big Hollow - Bill of Sale - Final 081219.pdf](#)

**8.I. EASEMENT: Gas Utility Easement for Black Hills Energy Gas Regulation Station**

**Action:**

move to approve the Gas Utility Easement from the City granting Black Hills Energy a Gas Utility Easement and authorize the Clerk and Mayor to sign and record the easement with the Albany County Clerk.

**[Webb, PW]**

Documents:

[Cover Sheet BHE Regulation Station.pdf](#)

[BHE Regulation Station Map.pdf](#)

[BHE Regulation Station Easement.pdf](#)

**8.J. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

1. August 28, 2019, 7:00 p.m., Board of Commissioners Chambers - WORK SESSION: Joint meeting with Albany County Commissioners for presentation for ConnectGen

**9. REGULAR AGENDA**

**10. Resolution 2019-64, Enacting a Temporary Suspension of Traffic Commission Activities Until Revision of Laramie Municipal Code 10.08**

**[Webb, PW]**

Documents:

[Cover Sheet Res 2019-64 Temp Suspending Traffic Commission.pdf](#)

[Res 2019-64 Temporarily Suspending Traffic Commission.pdf](#)

**11. Resolution 2019-63, revisions to the City Council Code of Conduct regarding public comment.**

**[Bartholomew, CC and Southard, CA]**

Documents:

Cover Sheet Code of Conduct Public Comment 8-6-19.pdf  
Reso 2019-63 Code of Conduct Public Comment 8-20-19.pdf  
Council - Code of Conduct Public Comment (Draft) 8-6-19.pdf

**12. Award of Bid, Public Works Department - Solid Waste Division - Cabover, Dual-Arm Refuse Truck with Trade-In [Webb, PW]**

Documents:

Cover Sheet Unit 677.pdf  
Tab Unit 677.pdf

**13. Award of Bid, Public Works Department - Solid Waste Division - Front Loading, Refuse Truck with Trade-In [Webb, PW]**

Documents:

Cover Sheet Unit 667.pdf  
Tab Unit 667.pdf

**14. Original Ordinance No. 2002, approving and authorizing the annexation of approximately 6 acres of property located in unincorporated Albany County, located at 4503 Bobolink Lane, into the boundaries of the City of Laramie, Wyoming**

Second Reading. (Introduced by Shuster)  
**[Feezer, ACM]**

Documents:

CC cover sheet 8.20.2019.pdf  
Annex Ord 2nd Reading 8.20.2019.pdf  
A-19-01 Staff Report.pdf  
201907\_Response\_LTR.pdf  
Council Questions.pdf  
Little Valley Memo.pdf  
Public Comment (Sarah Gorrin).pdf

**15. Original Ordinance No. 2003, amending the City of Laramie's official zoning map to zone a newly annexed parcel of land located at 4503 Bobolink Lane as R3 (multi-family) District within the City of Laramie**

Second reading. (Introduced by Shuster)  
**[Feezer, ACM]**

Documents:

CC cover sheet 8.20.2019.pdf  
2nd Reading Ordinance (8.20.2019).pdf  
Z-19-01 PC Staff Report 1.pdf  
201907\_Response\_LTR.pdf  
Council Questions.pdf  
Little Valley Memo.pdf  
Public Comment (Sarah Gorrin).pdf

**16. Federal Aviation Administration (FAA) Grant Agreement No. 3-56-0017-037-2019 for Federal Funding to Rehabilitate and Expand Terminal Building at Laramie Regional Airport.  
[Jordan, CM]**

Documents:

[Cover Sheet FAA Grant LRA 8-20-19.pdf](#)

[FAA Grant Agree LRA 8-13-19.pdf](#)

**17. Public Comments on Non-Agenda Items**

(Members of the public may address the City Council on items not on the printed Agenda. Please observe the time limit of five (5) minutes.)

**18. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 8-20-2019.pdf](#)

[Upcoming Meetings 8-20-2019.pdf](#)

**19. Adjournment**