

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**AUGUST 6, 2019 6:30 pm**

*City Council Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.*

*Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.*

*Public Comment is limited to five (5) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Code of Conduct 4.02 and Appendix B and C.*

*Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.*

**1. AGENDA**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**5. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**5.A. PROCLAMATIONS & PRESENTATIONS**

**5.A.i. PROCLAMATION: Proclaiming August 7, 2019 as Professional Engineering Day**

Documents:

[Proclamation Engineers Day 8-6-19.pdf](#)

**5.B. PUBLIC HEARING**

**5.C. ANNOUNCEMENTS**

## 6. Disclosures by City Council Members

## 7. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## 8. CONSENT AGENDA

### 8.A. MINUTES: City Council Meetings

**Action:**

that Council approve the Minutes of the following City Council meetings: Regular Meeting of July 16, 2019; and Public Hearings of July 16, 2019, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[PH Resolution2019-59 Laramie Valley Subdivision 7-16-19.pdf](#)  
[PH Poledna Addition Preliminary Plat 7-16-19.pdf](#)  
[PH OO 2001 amending Zoning Map Gateway Overlay District 7-16-19.pdf](#)  
[PH OO 2000 Gateway Overlay Zone 7-16-19.pdf](#)  
[PH Laramie Valley Subdivision Preliminary Plat 7-16-19.pdf](#)  
[Minutes 7-16-19.pdf](#)

### 8.B. CEMETERY DEEDS: Cemetery Deeds for July 16-31, 2019

**Action:**

that the Cemetery Deeds for July 16-31, 2019 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

### 8.C. VOUCHERS: July 2019

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of August. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Brown, COO]**

Documents:

**8.D. MINUTES: January 10, 2019 and April 11, 2019 Monolith Ranch Advisory Committee Meetings**

**Action:**

to acknowledge receipt of the Minutes from the Monolith Ranch Advisory Committee January 10, 2019 and April 11, 2019 meetings and place them on file for public inspection.

**[Webb, PW]**

Documents:

[Cover Sheet 01.10.19 and 04.11.19 MRAC Minutes.pdf](#)  
[01.10.19 MRAC Minutes Combined.pdf](#)  
[04.11.19 Minutes Combined.pdf](#)

**8.E. MINUTES: June 13, 2019 Traffic Commission Meeting**

**Action:**

to acknowledge receipt of the Minutes from the June 13, 2019 Traffic Commission regular meeting and place on file for public inspection.

**[Webb, PW]**

Documents:

[Cover Sheet 06.13.19 TC Minutes.pdf](#)  
[06.13.19 TC Minutes Combined.pdf](#)

**8.F. LICENSE: Temporary Use of Retail Liquor License No. 24, Northridge Discount Liquors, Inc in Albany County.**

**Action:**

to grant permission to Northridge Discount Liquors, Inc., dba Northridge Liquors, Retail Liquor License No. 24, to file an application for alcohol catering with Albany County Commissioners to locate their license at 32 Trout Drive, Centennial, Wyoming, on August 16, 2019 from 3:00 pm to 6:00 pm, for a reception for the Centennial Library Fundraiser-Longmire Comes to Centennial event.

**[Bartholomew, CC]**

Documents:

[Cover Sheet, temp use in Albany County Northridge Liquors 8-16-19.pdf](#)  
[CATERING PERMIT NORTHDRIDGE LIQUORS in the County.pdf](#)

**8.G. LICENSE: Temporary use of Microbrewery Permit No. M-8, Bond's Brewing Company LLC in Buffalo, WY.**

**Action:**

that City Council grant permission to Bond's Brewing Company, LLC dba Bond's Brewing, Microbrewery Permit No. M-8, to file an application for a malt beverage permit with the City of Buffalo, WY to locate their license at Crazy Woman Square, Buffalo, Wyoming, on August 10, 2019 from 5:00 pm to 9:00 pm, for a reception for the Saturdays in the Square event.

**[Bartholomew, CC]**

Documents:

[Cover Sheet, temp use in Buffalo, WY Bonds Brewing 7-29-19.pdf](#)

**8.H. AGREEMENT AMENDMENT: Professional Services Agreement Amendment #1 for the 2019 Sanitary Sewer Priority Alley Replacement Design**

**Action:**

to approve Amendment #1 to the 2019 Sanitary Sewer Priority Alley Replacement Design Professional Engineering Services Agreement with DOWL to complete additional water line design in the amount of \$4,995.00 with a contingency of \$505.00 for a total amendment of \$5,500.00 and a total contract amount not to exceed \$72,075.00 and amend the fiscal year 2019 wastewater capital construction budget for \$5,500.00 funded by water fund reserves, and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet 2019 Alley Amendment1.pdf](#)  
[2019 Alley Amendment 1.pdf](#)

**8.I. RESOLUTION: Resolution 2019-60, Appointing One Member as the Traffic Commission Appointee to the Urban Systems Advisory Committee**

**Action:**

to approve Resolution 2019-60, appointing Harold Colby to the Urban Systems Advisory Committee for a two (2) year term, expiring on August 6, 2021 and authorize the Mayor and Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet Res 2019-60 Colby Appointment to USAC.pdf](#)  
[Resolution to appt Colby to USAC.pdf](#)

**8.J. RESOLUTION: Resolution 2019-61, to Appoint One Member to the Urban Systems Advisory Committee**

**Action:**

to approve Resolution 2019-61, to appoint Joseph Lord to the Urban Systems Advisory Committee with a term expiring July 3, 2021, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover\\_8-6-19\\_USAC.pdf](#)  
[Resolution to appt Joseph Lord 8-6-19.pdf](#)

**8.K. RESOLUTION: Resolution 2019-62, to Appoint One Member to the Environmental Advisory Committee**

**Action:**

to approve Resolution 2019-62, to appoint Rhiannon Jakopak to fulfill the remainder of the term expiring November 6th, 2020, to the Environmental Advisory Committee, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

**8.L. RESOLUTION: Resolution 2019-63, revisions to the City Council Code of Conduct regarding public comment.**

**Action:**

to approve Resolution 2019-63, amending the Code of Conduct regarding public comment intervals and adding a comment period at the beginning of the meetings, and authorize the Mayor and Clerk to sign.

**[Bartholomew, CC]**

Documents:

[Cover Sheet Code of Conduct Public Comment 8-6-19.pdf](#)  
[Council - Code of Conduct Public Comment \(Draft\) 8-6-19.pdf](#)

**8.M. RESOLUTION: Resolution 2019-65, Authorizing the City Manager to negotiate and sign an MOU with other governmental entities to apply for impact assistance funds from the Two Rivers and Lucky Star Wind Energy Projects.**

**Action:**

to approve Resolution 2019-65, authorizing City Manager to negotiate and sign an MOU with other governmental entities seeking impact assistance funds from the Two Rivers and Lucky Star Wind Energy Projects, and authorize the Mayor and Clerk to sign.

**[Feezer, ACM]**

Documents:

[Resolution 2019-65 Cover Sheet TRLSWP \(002\).pdf](#)  
[Reso 2019-65 TRLSWP 8-6-19.pdf](#)

**8.N. ORDINANCE: Original Ordinance No. 2000, amending Chapter 15.08.040.D.3.e & Map 15.08.060-6 of the Laramie Municipal Code to describe the new location of the Gateway Overlay District's change from Snowy Range Road to the Snowy Range Road Bridge and replace the map within the text.**

Third and Final Reading. (Introduced by Shuster)

**Action:**

to approve Original Ordinance No. 2000, as recommended by the Planning Commission, on third and final reading, in accordance with findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the ordinance.

**[Feezer, ACM]**

Documents:

[CC cover sheet 8.6.2019 \(3rd Reading\).pdf](#)  
[Ord 2000 3rd reading.pdf](#)

**8.O. ORDINANCE: Original Ordinance No. 2001, amending City of Laramie's Official Zoning map to show the new location of the Gateway Overlay District's change from Snowy Range Road to the Snowy Range Road Bridge**

Third and Final Reading. (Introduced by Shuster)

**Action:**

to approve Original Ordinance No. 2001, on third and final reading amending the City of Laramie's official zoning map to show the new location of the Gateway Overlay District's change from Snowy Range Road to the Snowy Range Road bridge, and authorize the Mayor and Clerk to sign the ordinance.

**[Feezer, ACM]**

Documents:

[CC Cover Sheet 3rd Reading.pdf](#)  
[3rd Reading Ordinance.pdf](#)

**8.P. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

1. RESCHEDULE: from August 6, 2019, 6:30 p.m. to August 20, 2019, 6:30 p.m. - PUBLIC HEARING: Original Ordinance No. 2002, annexing approximately 6 acres of property located in unincorporated Albany County, located at 4503 Bobolink Lane, into the Boundaries of the City of Laramie, Wyoming.
2. RESCHEDULE: from August 6, 2019, 6:30 p.m. to August 20, 2019, 6:30 p.m. - PUBLIC HEARING: Original Ordinance No. 2003, for a Zoning Amendment to establish an R3 Zoning District for an annexed property approximately 6.0 acres in size, located at 4503 Bobolink Lane.
3. September 10, 2019, 6:00 p.m. - WORK SESSION: Laramie Youth Council Eat and Greet

**9. REGULAR AGENDA**

- 10. Resolution 2019-59, certifying a Planning Commission resolution to amend the future land use map (map 3.2) of the 2007 Laramie Comprehensive Plan from Estate to Auto Urban Multi-family, of an approximate 6 acre property, located at 4503 Bobolink Lane**  
**[Feezer, ACM]**

Documents:

[CC cover sheet 8.6.2019.pdf](#)  
[CC Resolution CPA-19-01.pdf](#)  
[CPA-19-01 Staff Report PC.pdf](#)  
[Council Questions.pdf](#)  
[Public Comment \(Sarah Gorrin\).pdf](#)  
[201907\\_Response\\_LTR.pdf](#)  
[Little Valley Memo.pdf](#)

- 11. Original Ordinance No. 2003, amending the City of Laramie's official zoning map to zone a newly annexed parcel of land located at 4503 Bobolink Lane as R3 (multi-family) District within the City of Laramie**  
Introduction and First Reading.  
**[Feezer, ACM]**

Documents:

[CC cover sheet 8.6.2019.pdf](#)  
[1st Reading Ordinance \(8.6.2019\).pdf](#)

Z-19-01 PC Staff Report 1.pdf  
Council Questions.pdf  
Public Comment (Sarah Gorrin).pdf  
201907\_Response\_LTR.pdf  
Little Valley Memo.pdf

**12. Little Valley Subdivision Preliminary Plat  
[Feezer, ACM]**

Documents:

CC cover sheet 8.6.2019.pdf  
PP-19-01 Staff Report PC.pdf  
Council Questions.pdf  
Public Comment (Sarah Gorrin).pdf  
201907\_Response\_LTR.pdf  
Little Valley Memo.pdf

**13. Original Ordinance No. 2002, approving and authorizing the annexation of approximately 6 acres of property located in unincorporated Albany County, located at 4503 Bobolink Lane, into the boundaries of the City of Laramie, Wyoming**

Second Reading. (Introduced by Shuster)  
**[Feezer, ACM]**

Documents:

CC cover sheet 8.6.2019.pdf  
Annex Ord 2nd Reading 8.6.2019.pdf  
A-19-01 Staff Report.pdf  
Council Questions.pdf  
Public Comment (Sarah Gorrin).pdf  
201907\_Response\_LTR.pdf  
Little Valley Memo.pdf

**14. Bond's Brewing Company LLC dba Bond's Brewing request to allow Underage Persons into the Licensed Microbrewery  
[Bartholomew, CC]**

Documents:

Cover Sheet Bonds Brewing Co LLC Underage Persons 8-6-19.pdf  
Bonds Brewing City Council Letter Underage Persons 7-12-19.pdf  
Becky Garcia Bonds Brewing 8-5-19\_Redacted.pdf

**15. Consideration of On-street Parking at 4th & Clark Intersection (Upon Referral of a Resident Modification Request from the Traffic Commission)  
[Webb, PW]**

Documents:

Cover Sheet 4th and Clark.pdf  
Exhibit 1 Talbott Application.pdf  
Exhibit 2 Rinehart Application.pdf  
Exhibit 3 4.16.19 Traffic Counts.pdf  
Exhibit 4 4.17.19 Traffic Counts.pdf

[Exhibit 5 4th and Clark Presentation.pdf](#)  
[Laramie, WY Code of Ordinances Title 10 Div III Parking.pdf](#)  
[Laramie, WY Code of Ordinances\\_10.8\\_Traffic\\_commission.pdf](#)  
[TrafficPresentation - 4th\\_Clark.pdf](#)

**16. Resolution 2019-64, Enacting a Temporary Suspension of Traffic Commission Activities Until Revision of Laramie Municipal Code 10.08 [Webb, PW]**

Documents:

[Cover Sheet Res 2019-64 Temp Suspending Traffic Commission.pdf](#)  
[Res 2019-64 Temporarily Suspending Traffic Commission.pdf](#)

**17. Public Comments on Non-Agenda Items**

(Members of the public may address the City Council on items not on the printed Agenda. Please observe the time limit of five (5) minutes.)

**18. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 8-6-2019.pdf](#)  
[Upcoming Meetings 8-6-2019.pdf](#)

**19. Adjournment**