

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
FEBRUARY 5, 2019 6:30 pm

City Council Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.

1. AGENDA

2. Pledge of Allegiance

3. Roll Call

4. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

5. PRE-MEETING ITEMS

5.A. PROCLAMATIONS & PRESENTATIONS

5.A.i. PRESENTATION: Sunrise Rotary donation to the Police Department.
[Jordan, CM]

5.A.ii. PRESENTATION: Police Department Honoring Three Citizens for helping someone out of a car on fire in October.
[Stalder, Police Chief]

5.B. PUBLIC HEARING

5.B.i. PUBLIC HEARING: Original Ordinance No. 1993, amending LMC 5.09.350.C to correctly label catering permits and 12.60.050.H. to clarify that certain application fees are due at time of application.
[Bartholomew, CC]

Documents:

[PH Ord 1993 catering permits and fee 2-5-19.pdf](#)

5.C. ANNOUNCEMENTS

6. Disclosures by City Council Members

7. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

8. CONSENT AGENDA

8.A. MINUTES: City Council Meetings

Action:

that Council approve the Minutes of the City Council Regular Meeting of January 15, 2019 and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes 1-15-19.pdf](#)

8.B. CEMETERY DEEDS: Cemetery Deeds for January 16-31, 2019

Action:

that the Cemetery Deeds for January 16-31, 2019 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

8.C. VOUCHERS: January 2019

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of February. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Brown, COO]

8.D. MINUTES: Monolith Ranch Advisory Committee meetings of October 4, 2018

Action:

to acknowledge receipt of the Minutes from the October 4, 2018 Monolith Ranch Advisory Committee meeting.

[Webb, PW]

Documents:

[Cover Sheet MRAC Minutes from 10.04.18.pdf](#)
[RAC 10.04.18 Minutes final.pdf](#)

8.E. MINUTES: Minutes from the December 12, 2018 regular meeting of the Parks, Tree and Recreation Advisory Board.

Action:

that Council acknowledge receipt of the minutes of the Parks, Tree & Recreation Advisory Board from the December 12, 2018 regular meeting and place them on file for public inspection.

[Feezer, ACM]

Documents:

[PTR Advisory Board Minutes 12.12.18 Cover Sheet.pdf](#)
[Advisory Board Minutes December 12, 2018.pdf](#)

8.F. AGREEMENT: Professional Services Agreement to Borstad Consultants for the Micro Paver Program

Action:

to approve the Professional Services Agreement between the City of Laramie and Borstad Consulting of Fort Collins, Colorado, for an amount not to exceed \$40,000.00, to approve the contract therefore, and authorize the Mayor and Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet PSA MicroPaver Borstad.pdf](#)
[Borstad PSA contract combined.pdf](#)

8.G. AGREEMENT: Consideration of a Professional Services Agreement between the City of Laramie and Summit Engineering, LLC for the design, engineering, cost estimating, construction documents and a project manual for the Spring Creek Trail – Phase 1 project.

Action:

that Council approve the Professional Services Agreement between the City of Laramie and Summit Engineering, LLC for the design, engineering, cost estimating, construction documents and a project manual for the Spring Creek Trail – Phase 1 project in an amount not to exceed \$50,000.00 and authorize the Mayor and Clerk to sign.

[Feezer, ACM]

Documents:

[PSA Spring Creek Trail Phase 1.Council Cover Sheet.pdf](#)
[CD18102 Spring Creek Phase 1 PSA.Summit Engineering.Full Binder.Summit Executed.pdf](#)

8.H. RESOLUTION: Resolution 2019-16, supporting the construction of a new Volunteer Fire Station by Albany County Fire District #1 and MRG application before SLIB.

Action:

to approve Resolution 2019-16, supporting the construction of a new

volunteer fire station by Albany County Fire District #1 and MRG application before SLIB, and authorize the Mayor and Clerk to sign.

[Johnson, Fire Chief]

Documents:

[Cover Sheet Reso 2019-16 Al Co Fire Dist 1 SLIB 2-5-19.pdf](#)
[Reso 2019-16 SLIB Grant for Al Co Fire Dist No.1 2-5-19.pdf](#)

8.I. RESOLUTION: Resolution 2019-13, authorizing the submittal of a Federal Mineral Royalty Capital Construction Account Grant to the State Loan and Investment Board to fund the installation of a drainage pond in the Turner Tract in an amount not to exceed \$1,950,000.

Action:

to approve Resolution 2019-13, authorizing the submittal of a Federal Mineral Royalty Capital Construction Account Grant to the State Loan and Investment Board in an amount not to exceed \$1,950,000 for the construction of a storm drainage detention pond in the Turner Tract and authorize the Mayor and Clerk to sign the resolution.

[Webb, PW]

Documents:

[Cover Sheet MRG Turner Pond.pdf](#)
[Res 2019-13 MRG Submission for Turner Tract Det Pond..pdf](#)

8.J. RESOLUTION: Resolution 2019-19, appointing three members to Parks, Tree and Recreation Advisory Board.

Action:

to approve Resolution 2019-19, appointing three members Wendy King, Amy Williamson, and Brett Kahler to the Parks, Tree and Recreation Advisory Board with terms expiring on December 31, 2021, and authorize the Mayor and Clerk to sign.

[Feezer, ACM]

Documents:

[PTR Advisory Board Cover Sheet 2.5.19.pdf](#)
[Reso 2019-19 PTR Advisory Board Appointment 2-5-19.pdf](#)

8.K. SCHEDULE MEETINGS:

Action:

that Council schedule the following meeting(s):

1. February 26, 2019, 6:00 p.m. - WORK SESSION: WARM Training for Public Officials
2. RESCHEDULE- from February 26 to March 26, 2019, 5:30 p.m. - WORK SESSION: Community Partner Funding Presentations
3. RESCHEDULE- from March 26 to February 26, 2019, 6:00 p.m.- WORK SESSION: Monolith Ranch Water Rights Overview & Petition
4. RESCHEDULE- from March 26 to February 26, 2019, 6:00 p.m.- WORK SESSION: Safe Harbor Agreement (Wyoming Toad) on Williamson Donated Property
5. March 26, 2019, 5:30 p.m.- PUBLIC HEARING: 2019 Liquor License Renewals

9. REGULAR AGENDA

**10. 2018 Bias Crime Report
[Chief Stalder, PD]**

Documents:

[BIAS CRIME REPORT COVER 2018.pdf](#)
[BIAS CRIME REPORT 18.pdf](#)

**10.A. Resolution 2019-20, requesting the 65th Legislature of Wyoming Amend House Bill 293 to provide for Local Participation by the Laramie Community and Municipal Government in the Planning and Construction of the University of Wyoming Student Housing Replacement Project.
[Jordan, CM]**

Documents:

[Cover Sheet 2019-20 HB293 UW Housing 2-5-19.pdf](#)
[Reso 2019-20 HB293 UW Housing 2-5-19.pdf](#)

**11. Resolution 2019-15, amending appropriations for the FY2018-FY2020 Utility Division Budget.
[Webb, PW]**

Documents:

[Cover Sheet C-Line budget amendment.pdf](#)
[Budget Resol 2019-15 MB.pdf](#)
[WWCLH6 - Staff Report .pdf](#)
[WWCLH6 Project Location Map.pdf](#)

**12. Resolution 2019-14, Budget Amendments for FY 2018-20 Biennium.
[Brown, COO]**

Documents:

[2019-14 Cover Sheet.pdf](#)
[Budget Memo 2019-14.pdf](#)
[Budget Resol 2019-14.pdf](#)

**13. Resolution 2019-17, appointing one member to the Civil Service Commission.
[Bartholomew, CC]**

Documents:

[Cover Sheet 2-1-19_Civ_Svc_Comm_APPT.pdf](#)
[Reso 2019-17 CSC 2-5-19.pdf](#)

14. Resolution 2019-18, recommending 2019 Legislative Interim Study Topics to Wyoming Association of Municipalities and Albany County Legislative Representatives.

[Jordan, CM]

Documents:

[CoverRes. 2019 -18 interim topics to WAM 2-5-19.pdf](#)

[Reso 2019-18 Interim Topics to WAM 2-5-19.pdf](#)

15. Original Ordinance No. 1993, amending LMC 5.09.350.C to correctly label catering permits and 12.60.050.H. to clarify that certain application fees are due at time of application.

Second Reading. (Introduction by Harrington)

[Bartholomew, CC]

Documents:

[Cover Sheet OO1993 Second Reading 2-5-19.pdf](#)

[OO 1993 DRAFT Alcohol Changes 2-5-2019 second reading .pdf](#)

16. Public Comments on Non-Agenda Items

(Members of the public may address the City Council on items not on the printed Agenda. Please observe the time limit of five (5) minutes.)

17. Consideration of future Council work session topics

Documents:

[Future Work Session Topics 2-5-2019.pdf](#)

[Upcoming Meetings 2-5-2019.pdf](#)

18. Adjournment to Executive Session regarding Real Estate WY § 16-4-405(a) (vii) and Confidential Information WY § 16-4-405(a)(ix).